



# BUILDING YOUR PERFECT COMPANY STORE CHECKLIST

You're ready to start reaping the benefits a company store provides—streamlined ordering process, fewer mistakes and lower costs. To make the process as smooth as possible, we created the checklist below. With the answers in hand, you can create the perfect company store.

- 1 **What will your overall store look like?** (*Colors, images, logo, etc.*)
- 2 **Do you need a custom domain name for your company store?**
- 3 **What products will you include?**
- 4 **What minimums will be listed on the products?**
- 5 **What payment method will your store use?** (*Debit cards, credit cards, points system, etc.*)
- 6 **How many orders per month do you anticipate?**
- 7 **Will you need to grant permission to access your store?**
- 8 **If individual buyers are placing orders, do you need a copy of each order?**
- 9 **Will items be shipped to set business addresses or individual addresses?**
- 10 **What do you expect the shipping timeline of products to be?**

Now that you have the building blocks for your perfect company store, **contact us today to get started!**